

MINUTES

Meeting: MAPT Community Reference Group – meeting #5
Date and Time: 5.00pm-6.00pm, Tuesday 16 April 2024
Location: MAPT Project Office, 2 Kavanagh Street, Southbank
Chair: Penny Hutchinson

Attendees	
Penny Hutchinson (PH) Chair	Eileen Pang (EP)
Sulagna Dasgupta (SD)	MaryKay Rauma (MKR)
David Hamilton (DH)	Clair Richards (CR)
Dan O’Keeffe (DOK)	Maureen Clifford (MPC) MAPT Secretariat

Guests	
Mary Parker (MParker) MAP Co	Julia Murphy (JM) MAP Co
Victoria Malavazos (VM) Development Victoria	Eloise McGurn (EM) City of Melbourne
Thomas Zebic (TZ) Development Victoria	Lainie Kluska (LK) Creative Victoria
Chris King (CK) Arts Centre Melbourne	Bryce Hill-Buxton (BHB) Delta Group
Michael Parry (MParry) MAP Co	

Apologies	
National Gallery of Victoria	

Items		
#	Item detail	Presenter(s)
1	Welcome and introductions Acknowledgement of Country	Chair
2	Actions from previous minutes - Discussions on each action: 14 – noted that the Men’s Shed is a tenant of Fed Square. Funding and permitting of the Men’s Shed is via the City of Melbourne. Action closed 16 – 2024 meetings schedule completed in advance of meeting. Action closed	Chair/ all

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Items		
#	Item detail	Presenter(s)
	17 – noted that documents published on MAP Co website are downloaded pdfs; however the DV website does not have that capability. Action closed 18 – a ‘Live Issues’ list has been created to capture matters raised that have a longer lifespan, for example, aspects of design. Action closed 19 – discussion on services authorities works and DOK advised that Southbank Residents Association has separately raised its concerns with City of Melbourne. Action remains open 20 – considered Business as Usual. Action closed 21 – to be organised for June or later in the year. Action remains open 22 – City of Melbourne project team alerted to illegal parking and will maintain watching brief in Dodds Street. Action closed 23 – this action aligns with #19 and ongoing services authorities works. Action remains open 24 – likely to be in Spring. Action remains open 25 – CRG members confirmed they are receiving project works notices, noting however that services authorities works notices are not issued by the project. Members advised that going forward, works notices (both project and services authorities when received) will be published on the DV website MAPT project page	
3	Guest presenter - Hamer Hall Upper Terrace activation - JM gave a presentation on plans for activation of the lawn on the Hamer Hall Upper Terrace, facing Southgate Ave - Members were advised more information will be available mid year	JM
4	Works update 77 Southbank Boulevard deconstruction - BHB talked through the stages of deconstruction and equipment being used, noting the methodology and equipment will change as deconstruction moves to lower floors - BHB advised four noise monitors have been installed around the precinct, including one in the Triptych Building - DH gave positive feedback on dust suppression around the site and Delta’s installation of the noise monitor in Triptych	BHB TZ VM

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Items		
#	Item detail	Presenter(s)
	- MAPT North update - TZ gave an update and overview of the State Theatre upgrade works, including the extent of accessibility improvements, the importance of retaining the heritage, and the work done by specialist curators to take down and pack the curtain - It was noted that where possible materials will be recycled - Services authorities - VM gave an update on sewer works in Kavanagh Street and Southbank Boulevard, as advised by Harris Civil	
5	Updates - Hoarding, wayfinding and signage update from MParker, noting additional wayfinding and signage in some locations and consolidation of signage in others - Communication and engagement from MPC, noting new Southbank Village map in near final draft and upcoming community engagement and support	MParker/ MPC
6	General business/ open discussion - Member network feedback – PH asked members around the table for feedback from their networks - DH raised a complaint about noise which VM responded to, advising the matter had been followed up by Lendlease and the resident responded to. - DH asked about a newly installed black and white FRV sign. CK advised the sign was a request from Fire Rescue Victoria. - It was noted that there were no updates on Live Issues list items and on new issues to be added	All
7	Next meeting/ close - Two new actions were noted - Meeting closed at 6.15pm - The next meeting will be held on Tuesday 18 June	Chair

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Actions:

New Actions:

No.	Action	Timeframe	Who	Status
26	CRG members to be sent a link when DV website is updated with construction works notices	30/05/2024	MAP Co/ DV	Open
27	CRG members to advise MPC quantities of hard copy materials they'd like including Community Update (English & Simplified Mandarin), corporate brochure, project business cards with contact info, postcards	30/05/2024	CRG members	Open

Existing/ outstanding Actions:

No.	Action	Timeframe	Who	Status
19	LD to follow up on sections of footpath considered a trip hazard	Next meeting	LD/ DV	Open
21	Future presentation on CoM greening projects in Southbank and CBD	Next meeting	EM/ CoM	Open
23	EM to follow up on bluestone repairs outside Triptych building	Next meeting	EM/ CoM	Open
24	MParker to enquire about CRG visit to Burnley campus test planting	September TBC	MP/ MAP Co	Open

Closed Actions:

No.	Action	Timeframe	Who	Status
1	Recent media to be shared with the group	14/07/2023	MAP Co	Now BAU
2	An edited version of the presentation to be shared with CRG members	14/07/2023	MAP Co	Completed in advance of mtg
3	Schedule of proposed 2023 meeting dates to be circulated	14/07/2023	MAP Co	Completed in advance of mtg
4	CRG minutes with members names to be published on MAP Co website	14/07/2023	MAP Co	Completed in advance of mtg
5	CRG members to provide feedback on Terms of Reference by end July	27/07/2023	CRG members	Completed in advance of mtg
6	Terms of Reference to be ratified	Next meeting	CRG members	Completed at mtg

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No.	Action	Timeframe	Who	Status
7	Review organisations highlighted on Arts Precinct wayfinding map	20/10/2023	MAP Co	Completed
8	Send meeting invitation for next meeting	15/09/2023	MAP Co	Completed
9	Send invitation for CRG site tour	15/09/2023	MAP Co	Completed
10	Send link to Vegetation Factsheet on MAP Co website	15/09/2023	MAP Co	Completed
11	Confirmation of next meeting date, in 2024	31/11/2023	MAP Co	Completed
12	Respond to question about load capacity of CitiPower pit lid	31/11/2023	DV	Completed
13	Respond to question about wildlife in the London Plane trees	31/11/2023	DV	Completed
14	Respond to question about Men's Shed	16/04/2023	MAP Co	Completed
15	Respond to question about reinstatement of Kavanagh Street bluestone footpath	31/11/2023	DV	Completed
16	CRG members to confirm 2024 meeting schedule	28/02/2024	CRG members	Completed in advance of mtg
17	MKR requested pdf files on MAP Co and DV websites be linkable to make them easier to share with community	30/03/2024/ ongoing	MAP Co/ DV	Completed
18	Live issues list to be created for noting/ discussion at future meetings	16/04/2024	MPC/ MAP Co	Completed in advance of mtg
20	MKR to send MAP Co screen shots of Southbank3006 Facebook comments where relevant	30/03/2024/ Ongoing	MKR	Now BAU
22	EM to follow up on workers parking in Dodds St disability parking	16/04/2024	EM/ CoM	Completed
25	CRG members to be added to distribution list for works notices	30/03/2024	LD/ DV	Completed in advance of mtg